

Chloe Morris

From: Chloe Morris
Sent: Wednesday, 19 January 2022 10:52 AM
To: ryan [REDACTED]
Cc: [REDACTED]
Subject: [REDACTED]
Attachments: [REDACTED].pdf; [REDACTED] - Safety Documents.zip

Morning Ryan

We are pleased to advise of your award for the [REDACTED] Install at [REDACTED] project. The Subcontract Agreement is attached, please review, sign and return for mutual signing at your earliest convenience.

Please liaise with our Site Manager, [REDACTED] to discuss program and organise commencement of works on site.

Attached "Subcontractor Start Up Pack" for your action – complete applicable safety documentation and submit to Site Manager (contact details below) for approval:

- Plant Risk Assessment
- Pre-Plant Acceptance Checklist
- Safe Work Method Form Statement Review Checklist
- Safe Work Method Statement Form
- HSEQ Policy
- Dispute Resolution Policy

Please advise:

- Project site personnel to add into our contacts list
- Contact details including email for your personnel to receive documentation through our document control system

[REDACTED] Project Team details:

Project Manager:
Contracts
Administrator:
Site Manager:
Building Cadet:

[REDACTED]

Thank you for your efforts and we look forward to working with you on this one.

Regards

Chloe Morris
Building Cadet